

Police Check instructions - HCCS

Effective 2024

Hanover Police Services – For anyone covered in their jurisdiction in the Town of Hanover. You will need to apply in person at the Hanover Police Station.

Items you will need:

1. The Vulnerable Sector Check application must be printed from https://hanoverpolice.ca/vulnerable-sector-check_web_2020-21/ completed and brought in person.
2. The applicant must produce two pieces of appropriate identification confirming name, date of birth and address. One piece of identification presented must include a photo. eg. Drivers licence, passport, birth certificate.
3. The signed Police Check Letter from HCCS.
4. \$10.00 in cash or debit. This will be at your own cost.

West Grey Police Services - Applicants must reside within the Municipality of West Grey.

You will need to apply in person at the West Grey Police Station in Durham. It is suggested you call ahead before attending as hours can be subject to change 519-369-3046.

Items you will need:

1. The application must be printed from <https://westgreypolice.ca/wp-content/uploads/2020/11/Police-Record-Check-Application-Form-June-2019.pdf> , completed and brought in person. Be sure to request the Vulnerable Sector Check.
2. The applicant must produce two pieces of appropriate identification confirming name, date of birth and address. One piece of identification presented must include a photo. i.e. Drivers licence, passport, birth certificate.
3. The signed Police Check Letter from HCCS.
4. \$15.00 in cash (in exact change) or debit. This will be at your own cost.

Walkerton OPP – Applicants must live in an OPP policed community.

1. You will need to apply online only at <https://www.opp.ca/index.php?id=147&lng=en>
2. You will need the signed Police Check Letter from HCCS.
3. This is a free service for Volunteers. Please request a Vulnerable Sector Check when prompted. Follow the instructions on their website to complete this process.

If you have any difficulties with this process, please contact HCCS for assistance

Address:

628 Eleventh St.
Hanover, ON N4N 1T7

Email:

hanoverchristianschool@gmail.com

Website:

www.hanoverchristianschool.com